

APPENDIX A



Belmont Circle Area Parking Review

PUBLIC CONSULTATION

IMPORTANT – THIS AFFECTS YOU – PLEASE RESPOND

Belmont Circle Area Parking Review

What this is about?

This is an informal public consultation document aimed at gathering information from residents and businesses about parking problems on their roads to establish which parking measures will work for you.

This consultation is the second stage of a three stage consultation process. The first stage was to hold a Stakeholder meeting which was held at Culver Evangelical Church Hall on Tuesday 23rd July 2013 to determine the consultation area that will be consulted (this was NOT a public meeting).

It is now imperative that you respond to this leaflet with your views so that officers are able to clearly identify where problems exist and what measures you would support. Your response will determine the areas that will be subject to further investigations with a view to the potential implementation of parking control measures such as a controlled parking zone (CPZ), double yellow lines, single yellow lines and pay and display bays to encourage turnover of traffic which was a major concern at the stakeholders meeting.

Any parking controls agreed with the councillors will be progressed to the third stage of the consultation process which takes the form of a Statutory Consultation. Parking controls (except double yellow lines for safety) will only be implemented where there is majority support for measures. New measures can be installed on a road by road basis where majority support is received.

This public consultation will run for a total period of 21 days which will start from 21st October 2013 to 11th November 2013.

It is important to note that once this Belmont Circle area parking review is completed it is possible that there will NOT be another review carried out again for several years. This is mainly due to the number of requests to review other areas of the borough.

It is therefore very important that you let us know of any parking issues that occur so that we can address them within this review.

Introduction

The Belmont Circle consultation area consists of residential roads with a number of businesses and shops located on and near the Belmont Circle roundabout and along Kenton Lane (western and south eastern arms).

There are currently no parking controls in the residential streets north and south of Belmont Circle. To the east and west there are existing restrictions along Locket Road, Kenton Lane, Dobbin Close and Weston Drive which are a combination of double yellow lines, Monday to Saturday 8am to 6.30pm restrictions and 8.30 to 9.30am and 3.00 to 4.30pm Monday to Friday restrictions near St. Josephs First and Middle School.

There are two free car parks both located off Kenton Lane. One is to the west of Belmont Circle (Belmont Circle car park) and to the other to the south east of Belmont Circle (Kingshill car park). There is also free on street parking on Belmont Circle roundabout and along the service road outside Tesco.

Two petitions had been submitted to the Council from local residents and businesses requesting the Council introduce parking controls. The residential roads such as Kenmore Avenue and Elgin Avenue were suffering from displaced parking which impeded vehicular movement and sightlines exiting Elgin Avenue onto Kenmore Avenue. There was also a request to introduce pay and display outside the retail units where there is long term parking which prevents shoppers from easily accessing the shops especially for short trips.

The Belmont Circle parking review is being progressed using the Council agreed project stages;

Stage 1: Stakeholders Meeting, **Stage 2:** Public Consultation, **Stage 3:** Statutory Consultation and Implementation.

Stakeholders Meeting (Stage 1)

On the 23rd July 2013, a Stakeholder Meeting was held with key people from the local area including resident associations, businesses, Councillors, Police and residents that had previously shown an interest in parking matters in the area. The meeting discussed parking problems within the Belmont Circle area taking on board all

attendees views whilst agreeing on the consultation area (see plan overleaf). The minutes of the meeting can be seen on the council website by typing the following short cut link into your internet browser:

<http://tinyurl.com/mr6nofr>

Public Consultation (Stage 2)

This is the stage we are at currently. We now request that you inform us of any parking problems that you encounter on your street by filling out the enclosed questionnaire. We would also like you to confirm if you would support parking control measures, and if so, which measures you would like to see implemented.

The area being consulted is not necessarily the area in which everyone will be experiencing problems. It covers a large area giving everyone a chance to comment on the parking problems in the area. Your consultation responses will provide the Council with a summary of peoples views so we urge you to respond.

Parking control measures can be tailored to suit the needs of individual roads should opinions vary and if it is deemed suitable. Measures such as Controlled Parking Zones (CPZ's) will include yellow lines and resident parking bays paid for by an annual fee, or just double yellow lines in areas that are not included in the CPZ's (Refer to page 6 of the enclosed "Parking – Can We Help You" booklet).

In accordance with the Highway Code, we will automatically aim to include waiting restrictions in the form of double yellow lines at junctions where safety and access is proving problematic and at key locations such as bends and narrow roads for safety reasons. Parking controls that show majority support will be re-consulted at the Statutory Consultation stage. This will give the public the opportunity to either object or support the advertised proposals from their comments made at this Public Consultation stage.

For more information on parking controls, the benefits and limitations, along with a number of frequently asked questions you can refer to the enclosed booklet '**Parking – Can We Help You**'.

Statutory Consultation (Stage 3)

Following the results of the public consultation we will write a report to summarise your comments to the Traffic Advisory and Road Safety Panel (TARSAP) which will consist of various councilors who will make a recommendation for a formal decision from the Portfolio Holder. If majority support to introduce measures is received from consultation responses, then the Portfolio Holder is likely to recommend that a Statutory Consultation be carried out for the areas supporting new measures.

We will write to you in early 2014 to confirm exactly what decision has been made regarding this and we will inform you of how the statutory consultation process will work. All consultees from the Belmont Circle area parking review will receive a copy of this letter.

Parking permit charges

Controlled Parking Zones (CPZ's), control commuter parking by regulating the kerbside space so residents/businesses and their visitors to have a better chance of finding parking on their road. To avoid receiving a parking fine, the vehicle owner must display a recognised permit during the CPZ hours of restriction. Permits can only be purchased by residents living in the CPZ area. The parking permit charges are the same across the borough irrespective of the hours of control on your street, refer to the enclosed booklet '**Parking – Can We Help You**'.

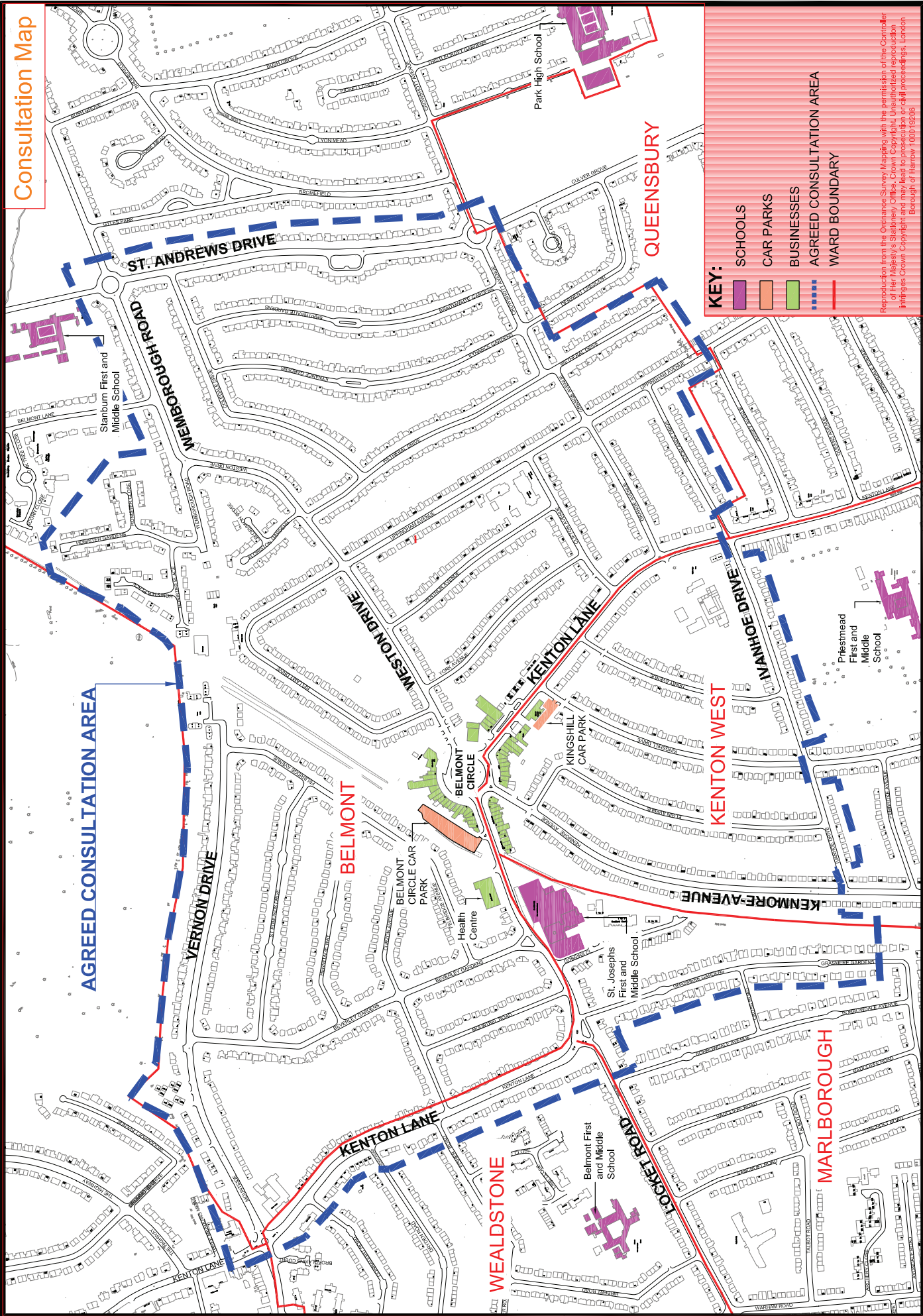
Central government requires controlled parking schemes to be self-financing, so money raised from parking pays for the installation of a CPZ, parking attendants, the costs of processing parking fines, maintenance and other associated costs. The current annual resident parking permit costs in arrow are:

Parking charges

The Borough wide parking charges have been under review and if any charges are introduced the area will fall within the 'Local' tariff and the changes will be:

On-street (CPZs)	£0.10 / 20 min	20 minute free parking under consideration at time of printing.
Off-street (Car Parks)	£0.20 / hour	

Consultation Map



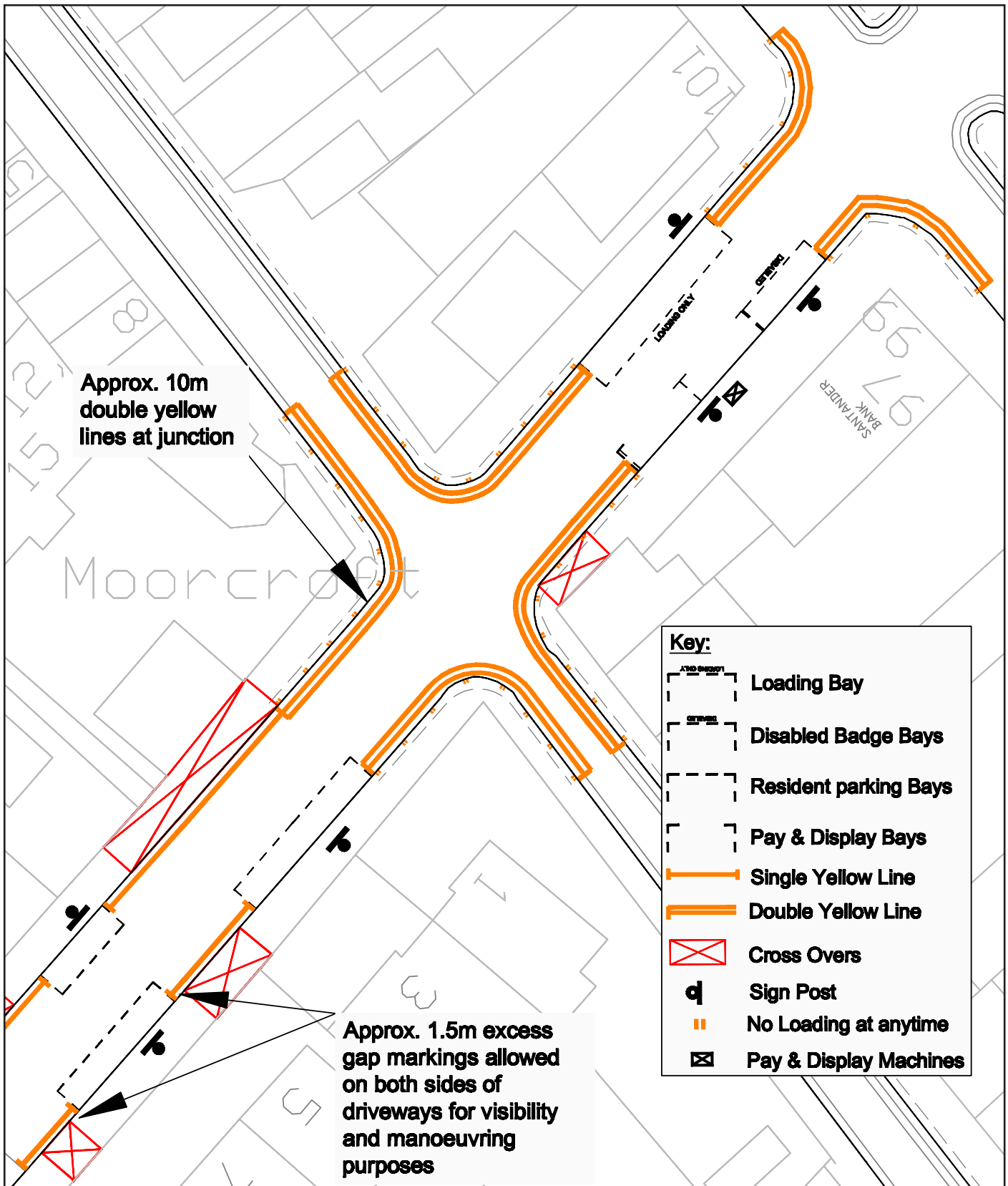
KEY:

- SCHOOLS
- CAR PARKS
- BUSINESSES
- AGREED CONSULTATION AREA
- WARD BOUNDARY

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Belmont Circle Area Parking Review

Example of CPZ bays and yellow line markings



Can I discuss my views with officers in more detail?

Yes - Officers will be available to discuss your concerns or suggestions in more detail during this consultation period through a series of public exhibitions.

Dates of Public exhibitions:

Saturday 26th October 2013 between 1:00pm – 5:00pm

Monday 28th October 2013 between 11:30am – 4:30pm

Thursday 31st October 2013 between 3:30pm – 6:30pm

Venue: Culver Evangelical Church, 145, Culver Grove, Stanmore, HA7 2NP

If you wish to discuss any issues relating to the scheme you can contact the project engineer Sajjad Farid on 020 8424 1484.

What happens next?

We are aware that not everyone is of the same view and therefore have enclosed a questionnaire for you to complete in private. The information you provide will be analysed along with all other comments received.

In an effort for the Council to be more environmentally friendly and cost effective, you can submit your questionnaire on-line by visiting:

www.harrow.gov.uk/trafficconsultations

You then click on the link for the 'Belmont Circle Parking Review' and click on 'start survey' to make your comments. You will be asked to register your details before completing the survey. Alternatively, you can send the questionnaire using the enclosed prepaid envelope.

All responses should be received no later than Monday 11th November 2013.

As mentioned above we will analyse all the responses we receive, based on your completed questionnaires, and we will develop proposals in line with local views wherever possible.

The results will be discussed with ward councilors and members of Traffic and Road Safety Panel and submitted to the Portfolio Holder for Environment and Community Safety for their decision.

We will contact all residents and businesses consulted to notify them of the results once a decision has been made.

More information

We have provided links to web pages to view certain information, as this is an economical and effective way of providing information at a time that suits you. If you do not have internet access and are unable to get to a public library to use the computers there, then please contact the project engineer, whose contact details are as below:

Mr. Sajjad Farid
Parking and Sustainable Transport
Harrow Council,
P.O. Box 39,
Civic Centre, Harrow
HA1 2XA
Email: transportation@harrow.gov.uk
Tel: 020 8424 1484

Please call the number below for a large print version of this document, or a summary of this document in your language.

- Albanian** Nëqoftëse gjuha Angleze nuk është ghuha juaj e parë, dhe keni nevojë për përkthimin e informatave të përmbajtura në këtë dokumentë, ju lutemi kontaktoni numërin dhënë.
- Arabic** اذا كانت الانجليزية ليست لغتك الاولى وتحتاج لترجمة معلومات هذه الوثيقة، الرجاء الاتصال على رقم
- Bengali** যদি ইংরেজি আপনার মাতৃভাষা না হয় এবং আপনি যদি এই প্রচারপত্রের তথ্যগুলোর অনুবাদ পেতে চান তাহলে যে টেলিফোন নম্বর দেওয়া আছে সেখানে দয়া করে যোগাযোগ করুন।
- Chinese** 如果你主要說用的語言不是英語而需要將這份文件的內容翻譯成中文，請打註明的電話號碼提出這個要求。
- Farsi** اگر انگلیسی زبان اول شما نیست و شما نیاز به ترجمه اطلاعات موجود در این مدرک را دارید، لطفاً با شماره داده شده تماس بگیرید.
- Gujarati** જો ઈંગ્લિશ તમારી પ્રથમ ભાષા ન હોય અને આ દસ્તાવેજમાં રહેલ માહિતીનો તરજૂમો (ટ્રાન્સલેશન) તમને જોઈતો હોય તો કૃપા કરી જણાવેલ નંબર ઉપર ફોન કરો.
- Hindi** यदि आपको अंग्रेजी समझ नहीं आती और आपको इस दस्तावेज़ में दी गई जानकारी का अनुवाद हिन्दी में चाहिए तो कृपया दिए गए नंबर पर फोन करें।
- Panjabi** ਜੇ ਤੁਹਾਨੂੰ ਅੰਗਰੇਜ਼ੀ ਸਮਝ ਨਹੀਂ ਆਉਂਦੀ ਤੇ ਤੁਹਾਨੂੰ ਇਸ ਦਸਤਾਵੇਜ਼ ਵਿਚ ਦਿੱਤੀ ਗਈ ਜਾਣਕਾਰੀ ਦਾ ਤਰਜਮਾ ਪੰਜਾਬੀ ਵਿਚ ਚਾਹੀਦਾ ਹੈ ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਦਿੱਤੇ ਗਏ ਨੰਬਰ ਤੇ ਫੋਨ ਕਰੋ।
- Somali** Haddii Ingiriisku uusan ahayn afkaaga koowaad aadna u baahan tahay turjumidda xog ku jirta dokumentigan fadlan la xiriir lambarka lagu siiyey.
- Tamil** ஆங்கிலம் உங்கள் தாய்மொழியாக இல்லாதிருந்து இப்பத்திரத்திலிருக்கும் தகவலின் மொழிபெயர்ப்பு உங்களுக்கு தேவைப்பட்டால் தயவுசெய்து தரப்பட்ட தொலைபேசி எண்ணில் தொடர்பு கொள்ளவும்.
- Urdu** اگر انگریزی آپ کی مادری زبان نہیں ہے اور آپ کو اس دستاویز میں دی گئی معلومات کا اردو ترجمہ درکار ہے، تو براہ کرم دینے گئے نمبر پر رابطہ کریں۔

020 8424 1484

BELMONT CIRCLE AREA PARKING REVIEW QUESTIONNAIRE

In an effort for the Council to be more environmentally friendly and reduce costs, you can submit your questionnaire on-line by visiting www.harrow.gov.uk/trafficconsultations. This will direct you to a page, select the 'Belmont Circle Area Parking Review' survey and then click on 'start survey'. Alternatively, you can send the questionnaire using the enclosed prepaid envelope but this costs the Council 50p per response.

Responses should be received no later than Monday 11th November 2013.

Due to the large number of responses anticipated, we cannot reply to you individually.

It is recommended that you read the leaflet and enclosed documents (or the website) before completing the questionnaire. Questionnaires returned without a name and address will not be officially recorded in the results of this consultation. We count your household/business as one response, rather than number of responses from individual residents/employees from the same address.

First Name Family Name

Business Name (if applicable)

Property Number/Name Street Name

Postcode Date

Please tick the most appropriate answer to each of the questions below, and use the space for comments on the back of this sheet if you need to.

If you are not sure about any of the questions, please contact the project engineer whose details are given in the accompanying leaflet and at the above website address.

Q1 Are you a:

Resident

Business

Both

Q2 Do you or your visitors experience parking problems on your street?

Yes

No

Don't know / No opinion

Q3 If yes, which of the following measures do you support to address these problems?

Do Nothing

Permit Bays - CPZ
(controlled parking zone)

Single Yellow Lines

Pay & Display

Q4 If you are a resident and did not support a CPZ in Q3. Would you change your mind if, adjoining roads request to be included in the CPZ. This could take account of any vehicles displaced from other roads.

Yes No No opinion

Q5 If you do support either Permit Bays or Single Yellow Lines in Q3 what times would you like them to be in operation and enforceable?

	Mon - Fri	Sat	Sun
Morning (AM)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Midday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afternoon (PM)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Please tick all that apply)

Q6 If you support Pay and Display where would you like it to be introduced?

	Yes	No	No opinion
Belmont Circle Car Park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kingshill Car Park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Belmont Circle Roundabout	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kenton Lane (service road outside Tesco)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other locations please specify.....

Q7 Do you consider existing parking, loading restrictions and disabled facilities in the area meet your needs?

Yes No (if you answer "No" please explain below)

Q8 If you DO NOT want your response to be available for public inspection please tick here.

COMMENTS — Please let us know if you have or know of other parking problems in the Belmont Circle area. Use additional sheets if needed.